



**04 - 07 January 2024**  
**VENUE : PUNE INTERNATIONAL EXHIBITION  
AND CONVENTION CENTER (PIECC)  
MOSHI, PUNE, INDIA**

### SPACE BOOKING FORM & PARTICIPATION CONTRACT

Name of Organization: .....

Address: .....

.....

City:..... Pin code: .....

Tel.:..... Fax:.....

Email:.....

Website:.....

Contact Person:..... Designation:.....

Mobile No.:..... Pune Office Contact: .....

Fax:..... Email:.....

Exhibit Details: .....

(Display, Products / Services, Specialization):.....

.....

### STALL RENTAL TARIFFS (With Basic Facilities)

TYPE OF STALL	SHELL SCHEME	OPEN
Stall No.		
Area of Stall		
Rate : ` / sq.mt.		
Service & Other Taxes (As Applicable)		
Total Amount Payable ( ` )		

## DETAILS OF PAYMENT

CHEQUE / DRAFT NO.	DATE	BANK/ BRANCH	AMOUNT

We have read the general Rules & Regulations of CONSTRO 2024 & we shall abide by the same. We confirm our booking. Enclosed is our payment by Bank Draft drawn on \_\_\_\_\_

No.:\_\_\_\_\_Dated:\_\_\_\_\_For`

(in words\_\_\_\_\_)

favour of Pune Construction Engineering Research Foundation — CONSTRO. (Online bank details are IDBI, GANESH NAGAR, PUNE 411004.

A/c No. - 58812010001194 , IFSC Code - IBKL0000588)

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Place : \_\_\_\_\_Date : \_\_\_\_\_

Sign : \_\_\_\_\_



Company Stamp

## SPACE TARIFF & DISCOUNT STRUCTURE

Shell Scheme in Pavilion	Open Space	Open Space (Above 200 Sq.Mtr.)
(Rs./Sq.Mtr.) (US \$)	(Rs./Sq.Mtr.) (US \$)	(Rs./Sq.Mtr.) (US \$)
Rs. 12,500/- (US \$180)	Rs. 7,500/- (US \$10)	Rs. 4,500/- (US \$70)

## DISCOUNT STRUCTURE :

Early Bird Up to 30 <sup>th</sup> September 2023	Up to 30 <sup>th</sup> October 2023	Up to 30 <sup>th</sup> November 2023
15%	13%	10%

## PAYMENT SCHEDULE :

Date	1 <sup>st</sup> Installment up to 30 <sup>th</sup> September 2023	Final Installment up to 15 <sup>th</sup> November 2023
Gross Payment	50%	100%

Note: GST(18%) or as applicable to be paid extra.

## SECURITY DEPOSIT:

- For 12 sq.mtr. stall in pavilion ` 15,000/-
- For 27 sq.mtr. bare space in pavilion ` 40,000/-
- For 25 sq.mtr. open space ` 25,000/-

Security deposit should be paid with a separate cheque along with the last installment of stall booking. This deposit is refundable subject to deduction / adjustment of any dues, damages and stall cleaning charges payable by the exhibitor.

## FACILITIES:

**Shell Scheme in Pavilion :** Minimum 12 sq.mt. area. Laminated Panel

- 4 Nos. Spot Light (100 W) • Carpet • Table and 3 Chairs • Exhibitors name on Fascia Board

**Prime Space in Pavilion:** Minimum 27 sq. mt. • Bare Space with general illumination

**Open Space :** • Open-air sites with general illumination. • One 1kW power, 1 Table, 3 Chairs

**Additional Facilities** (on request with extra charges): Furniture Electrical Connection, Fittings, TV. etc. • Volunteers • Security • Carpet • Table & Chair

## RULES AND REGULATIONS GOVERNING PARTICIPATION FOR CONSTRO 2024

1. **Venue:** CONSTRO 2024, 18th International Expo on Construction Machinery, Materials, Methods and Projects will be held at Pune International Exhibition and Convention Center (PIECC) Ground, Moshi, Pune (India)
2. Date and Duration of the Expo : 4th - 7th Jan. 2024.
3. Expo. Space: Expo. Space is available in the following options  
Shell Scheme in Pavilion (Min. 12 sq. mt.)  
Open Space with basic facilities (Min. 25 sq.mt.)
4. Allotment of stall is on First come-first served basis
5. A Company, Organization or Individual who books space at expo is referred to as Exhibitor
6. Stall Booking will be confirmed on payment of fees - in part or full
7. **No Sub-Letting:** The Exhibitors are not allowed to assign, sub-let or grant licenses in respect of the whole or any part of the space/stall
8. Counter Sales: Counter sales are not permitted at the expo. However, Exhibitors can dispose off their exhibits / equipment after the expo is over. In the case of sale, the payment of Govt. Taxes as applicable to the concerned authorities will be the direct responsibility of Exhibitors
9. **Rights of Organizers:**
  - To reject any application for space without assigning reason
  - To amend the terms and conditions of participation and issue additional rules and regulations for the Exhibitors from time to time that shall be binding on the Exhibitors
  - To recover from the Exhibitors, compensation for losses / damages caused to the property or reasonable penalty for any willful contravention of the terms for participation
  - To postpone, curtail, extend or abandon the fair or close some or all sections of it temporarily or permanently, if unforeseen circumstances arise. In such circumstances, the Exhibitors shall not be entitled to withdraw from the contract or claim any compensation or damage thereof
  - To photograph or film the interior of any stall and to use the same for promotional work
  - To refuse permission to any Exhibitor to clear his stall if he has not paid all dues to the organizer or to retain the exhibits or other goods as collateral security till dues are paid
  - **Insurance:** Organizer shall not be responsible for any loss whatsoever incurred by Exhibitors and they should obtain comprehensive insurance coverage for their exhibits against all risk for the periods covering transportation, preparation, installation fair duration, dismantling, return and transit
  - **Supervised Custom Clearance for Overseas Exhibitors:** Exhibits of approved overseas. Exhibitors can be temporarily cleared through Indian Customs without payment of custom duty against any of three instruments (i) ATA Carnet or (ii) Embassy Guarantee or (iii) Bank Guarantee. The clearance will be subject to re-export within a period of six months from the date of import. The official Handling and Clearing Agencies of the Organizer are well-versed with the procedure and can help the Exhibitors in obtaining the clearance. The Agencies and their international network, will contact the Exhibitors and plan the dispatches and advise about the Customs requirement and shipment. The Agency can also provide storage facilities for exhibits arriving prior to the opening of the show and similarly after the

show and these facilities are available to those Exhibitors who wish to hold their goods till they are able to close the sales with the prospective buyers, with the approval of customs authorities. Please note that facilities for duty-free temporary import of exhibits are available to those foreign participants who are registered by remitting participation charges in foreign exchange. Agent of participants will not be permitted to import exhibits/goods for exhibition if they remit the participation charges in Indian Currency. Detailed advice on arrival, deadlines, documentation, requirements, packing instructions and other relevant information will be furnished to Exhibitors by the Handling and Clearance Agencies.

- **Additional Charges:** All entitlements for Exhibitors availing shell stand facilities have been defined. Any additional items will be charged for in advance. Exhibitors availing bare space will only be given a chalk marked area and all electrical points, furniture, etc. availed will be charged for separately.
- **Stand Possession:** Exhibitors taking bare space may take possession of their area from 1st January 2024 from 10.00 a.m. onwards. Full and final payment of participation fees, security deposit and charges for other additional services by bankers draft and bankers cheque will be a precondition for handing over possession. Should the Exhibitor not make full payment or not occupy space by the time limit specified for installation of exhibits, the Organizer reserves the right to re-allocate or use the space as they deem appropriate.
- **Stand Design and Construction:** All exhibits and display material must be contained within the allocated exhibit space by the Exhibitor. Special structures must not interfere with the overall fair format or the visibility of other stands. The design of such structures of displays must be submitted for the approval of the Organizer at least 30 days prior to the start of the fair. The organizer reserve the right to specify changes in the design and such changes shall be carried out by the Exhibitor. Such changes requested by the Organizer if not be carried out, the requisite work shall be completed at the risk and expenses of the Exhibitor.
- **Stand Completion:** All stand construction work should be completed by 7.00 p.m. on 3rd January 2024. Exhibitors are not permitted to store their exhibit materials and empty cartons in non-allotted areas.
- **Stall Activities:** The Exhibitor should ensure that all demonstrations, interviews, advertising, promotion and other sales/ marketing activities are conducted within the stall. Audio visual displays may be conducted with the stall at a low volume such that no disturbance is caused.
- **Material Handling:** Exhibitor may avail the services of the material handling agency authorized by the Organizer. No other agency will be allowed to operate at the venue.
- **Vacating of Space:** The Exhibitor shall ensure that the stall is vacated immediately after the exhibition is closed up to 10.00 p.m. on 7th January 2024 or between 9.00 a.m. to 6.00 p.m. till 11 th January 2024. If the Exhibitor fails to do so, a fine of Rs. 5,000/- per day would be levied as delay charges.
- **Sub-contract:** The Exhibitor shall not assign and / or part with any part of this contract to any other party without the prior consent of the Organizer in writing. A stall area booked by one Exhibitor cannot be sub-leased to another Exhibitor without prior approval from the organizer.

10. **Non Allocation, Cancellation, Non Participation:**

- If the Organizer cannot allot a stall, money paid by the prospective Exhibitor for stall booking will be refunded.
- If any Exhibitor cancels the participation by 30th September 2023, 25% of the total participation charges will be adjusted and balance 75% amount will be refunded to the Exhibitor.
- If the Exhibitor cancels the participation by 1st October 2023 to 30th November 2023, 50% of total participation charges will be adjusted and balance 50% amount will be refunded to the Exhibitor.
- If any Exhibitor withdraws or cancels participation after 1st December 2023, 100% of amount paid will be forfeited.
- If any Exhibitor fails to turn up for the stall by 8.00 p.m. on 2nd January 2024 or cancels his participation at the last moment. Organizer shall utilize the stall in any manner they deem fit, forfeiting all the money paid by the Exhibitor.

11. **Force Majeure:** Under the condition of the Force Majeure which also include strike, lockout, closure, riots, the Organizer reserve the right to alter the opening dates and duration or even cancel the entire exhibition. In case of changes in the dates and duration of fair the contractual obligations between the Organizer and the Exhibitors remain unaffected. In case of cancellation of the Exhibition, the stall rent will be refunded to the Exhibitors after deducting the proportionate costs already incurred by the Organizer.

12. **Security:** Although a 24 hour Security will be in operation throughout the fair period. Exhibitors should take all possible precautions to safe guard their products / exhibits.

13. Exhibitors are warned not to keep or store any hazardous material in the stall / space occupied by them.

14. **Jurisdiction:** Any dispute between the Organizer and Exhibitors is subject to jurisdiction of the Courts of Pune only. In case of unpaid charges, the Organizer shall exercise the right of lien over the property of the Exhibitor till he clears his dues.

15. **Change in Venue:** Organizer have the right to do the change in the venue due to some unavoidable circumstances.

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## Pune Construction Engineering Research Foundation - PCERF

Office No. 6, Patwardhan Baug, Erandwane Co. Op. Housing Society, Pune 411004, India

Tel. : +91 20 25447748 • Mobile : 9823508576

Website : [www.pcerf.org](http://www.pcerf.org) • [www.constroindia.org](http://www.constroindia.org)

Email : [info@pcerf.org](mailto:info@pcerf.org)



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## Requisite Form for Virtual Constro 2024

Hello Exhibitor,

Thank you for your participation in Virtual Constro 2024. We are excited to have you on board for India's largest integrated virtual construction exhibition.

Please provide the following details to facilitate the creation of your **VIRTUAL BOOTH** on our Virtual Constro Platform:

- 1) Company Name: .....
- 2) Company Address: .....  
.....  
.....
- 3) Contact Person (to be displayed on your virtual booth): .....
- 4) Contact Person (one point of contact to discuss for your virtual booth): .....  
.....  
.....
- 5) Email ID (to be displayed on your virtual booth): .....  
.....
- 6) Calling Number (to be displayed on your virtual booth): .....  
.....
- 7) WhatsApp Number (to be displayed on your virtual booth): .....  
.....

P.T.O.

- 8) Company Website: .....
- 9) Company Registration Number (CIN): .....
- 10) GST Details: .....
- 11) Company and Product USP pointers: .....
- 12) Company Logo (high-resolution image): .....
- 13) Company Brochure and Product Brochure (PDF format): .....
- 14) Company Banners and Image Creatives (high-resolution images): .....
- 15) Company Video and Product Video (URLs or file attachments): .....

Please ensure that all provided materials are of high quality and accurate, as they will be representing your company on the Virtual Constro Platform. Your participation in this innovative exhibition will allow you to showcase your products and services to a global audience using cutting-edge technology.

We appreciate your commitment to taking your business to the next level in the Metaverse. This is an excellent opportunity to attract customers from around the world and expand your reach. If you have any questions or need assistance, feel free to contact us.

**Connect to**  
**Virtual Constro 2024**  
[www.virtual.constroindia.org](http://www.virtual.constroindia.org)

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